

**Commonwealth Youth Games Volunteering Team  
Isle of Man 2011  
Job Description**

**Job Title:** Results Assistant

**Category:** Sports

**Location:** Sporting venues in Douglas as required

**Organising Committee Representative:** Tony Jones

**Job Purpose:**

To record results at the sporting venue and send through to the Results Coordinator of the Games

**Main duties and key responsibilities:**

- To record sporting results on the software
- To relay this information to the Results Coordinator in an accurate and timely manner

**Key skills or experience required:**

- Computer skills
- Numerical skills would help
- Attention to detail
- General awareness of the specific sport will help (but not essential)

**Health and Safety**

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

## Reporting Framework

The volunteer will report directly to the Results Coordinator, Volunteering Committee, and Organising Committee of the Commonwealth Youth Games 2011.

## Hours Required:

1 person in each sporting venue during competition times so potentially 8 people max (if treat cycling as one) but depending on when required we could have same people moving between venues. (see timetable below)

(2 people in total are required on each venue's results desk but TJ is hoping the Sports will provide 1 person who will have the sports specific knowledge and we provide the computer literate person – TJ to confirm this)

## Dates and Times (on basis needed c.1hr before and after event timings):

| Dates            | Athletics (NSC) | Badminton (NSC) | Boxing (Villa) | Cycling (Prom) | Cycling (Grandstand) | Gym (CoE) | Gym (EV)  | Rugby (Bowl) | Swim (NSC) |
|------------------|-----------------|-----------------|----------------|----------------|----------------------|-----------|-----------|--------------|------------|
| <b>Thurs 8th</b> |                 |                 | 1100-2100      |                |                      |           |           |              |            |
| <b>Fri 9th</b>   | 1030-19.45      | 0945-2030       | 1100-2200      | 1715-2100      |                      | 1300-1800 | 1300-1800 |              | 0800-2130  |
| <b>Sat 10th</b>  | 1000-2030       | 0900-1900       | 1600-2200      |                | 0915-1430            | 1300-1800 | 1300-1800 | 1515-2200    | 0800-2100  |
| <b>Sun</b>       | 1100-1900       | 1000-1700       | 16.00-2200     | 1315-1715      |                      | 1300-1800 | 1300-1800 | 1445-2200    | 0800-2100  |

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| 11th |  |  |  |  |  |  |  |  |  |
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