

Commonwealth Youth Games Volunteering Team
Isle of Man 2011
Job Description

Job Title: Opening Ceremonies Production Crew Support

Category: Ceremonies

Location: NSC / Bowl

Organising Committee Representative: Shona Quayle

Job Purpose:

To support 'Walk The Plank' production crew to set up the Bowl for the Opening Ceremony.

Main duties and key responsibilities:

- Erection of stage and standing stones for Opening Ceremony
- Lifting and carrying of equipment and props
- General support as required for Walk the Plank production company.

Key skills or experience required:

- Relative fitness and strength required
- Ability to take instructions necessary
- Technical ability may be advantageous

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly and receive support from to 'Walk the Plank' and Shona Quayle, Organising Committee of the Commonwealth Youth Games 2011.

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Job Description

Job Title: Opening Ceremonies Chaperones

Category: Ceremonies

Location: NSC / Bowl

Organising Committee Representative: Shona Quayle

Job Purpose:

To chaperone approx 250 opening ceremony performers (between ages of 10 and 19) in conjunction with experienced stage managers.

Main duties and key responsibilities:

- To assist with preparations in advance of opening ceremonies; costumes etc
- Supervise performers whilst waiting prior to performance and post performance
- To marshal performers from waiting area at the NSC to The Bowl, and back
- To assist with post performance activities and supervise performers until collected by parents.
- General support as required for Walk the Plank production company.

Key skills or experience required:

- Experience of managing groups and working with Children
- Patient, calm and organised

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly to and receive support from 'Walk the Plank' and Shona Quayle, Organising Committee of the Commonwealth Youth Games 2011.

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Job Description

Job Title: Opening Ceremonies Athlete Marshals

Category: Ceremonies

Location: NSC / Bowl

Organising Committee Representative: Shona Quayle

Job Purpose:

To co-ordinate athletes and VIPs arrival and departure to the Opening Ceremony.

Main duties and key responsibilities:

- To ensure all athletes alighting from buses in NSC lay-by find their way promptly to the athletes holding area
- Marshal teams entering the stadium
- To meet each nation as they leave the Opening Ceremony and direct / lead them to the correct bus for returning to hotels.
- General support as required to ensure Opening Ceremony runs smoothly.

Key skills or experience required:

- Experience in managing groups/ crowds

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly to and receive support from the Opening Ceremonies Team Leader and Shona Quayle, Organising Committee of the Commonwealth Youth Games 2011.