

Commonwealth Youth Games Volunteering Team
Isle of Man 2011
Job Description

Job Title: Catering Hosts

Category: Catering

Location: NSC (catering tent), Palace Hotel and Castletown (Monday only)

Organising Committee Representative: Geoff Karran

Job Purpose:

To co-ordinate the effective and efficient use of catering facilities by Nations / VIPs for lunch and evening meals

Main duties and key responsibilities:

- Check individuals are receiving correct catering provision, through checking of accreditation passes
- Co-ordinate queues and entering of catering facilities
- To move individuals and teams through the catering facilities in a timely manner
- To clear tables if needed to maintain an effective flow of people through the facility

Key skills or experience required:

- Good co-ordination skills

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly to the team leader and the Volunteering Committee of the Commonwealth Youth Games 2011.

Commonwealth Youth Games Volunteering Team
Isle of Man 2011
Job Description

Job Title: Catering Hosts – Volunteers Catering

Category: Catering

Location: NSC and Sefton Hotel, Harris Bar

Organising Committee Representative: Geoff Karran

Job Purpose:

To co-ordinate the effective and efficient use of catering facilities by Nations / VIPs

Main duties and key responsibilities:

- Check individuals are receiving correct catering provision, through checking of accreditation passes
- To co-ordinate queues and entering of catering facilities
- To move individuals and volunteers through the catering facilities in a timely manner
- To clear tables if needed to ensure efficient flow through the facility

Key skills or experience required:

- Good co-ordination skills

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly to the Volunteering Committee of the Commonwealth Youth Games 2011.

Commonwealth Youth Games Volunteering Team
Isle of Man 2011
Job Description

Job Title: Lunch Box Monitors

Category: Catering

Location: Manx Gymnastic Centre of Excellence (The Ian Bradshaw Centre) and Villa Marina

Organising Committee Representative: Geoff Karran

Job Purpose:

To handout lunch boxes to nations / VIPs from dedicated points at the Manx Gymnastic Centre of Excellence and the Villa Marina

Main duties and key responsibilities:

- Receive and check lunch order deliveries
- Man the 'catering' points at each venue and hand out pre ordered lunch boxes.

Key skills or experience required:

- Good co-ordination skills

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly to the Volunteering Committee, and Organising Committee of the Commonwealth Youth Games 2011.